



Welcome to the Righting RIDES Wrongs: Annual Round-Up

The images you are about to see are real.
The names have been removed to protect the innocent.



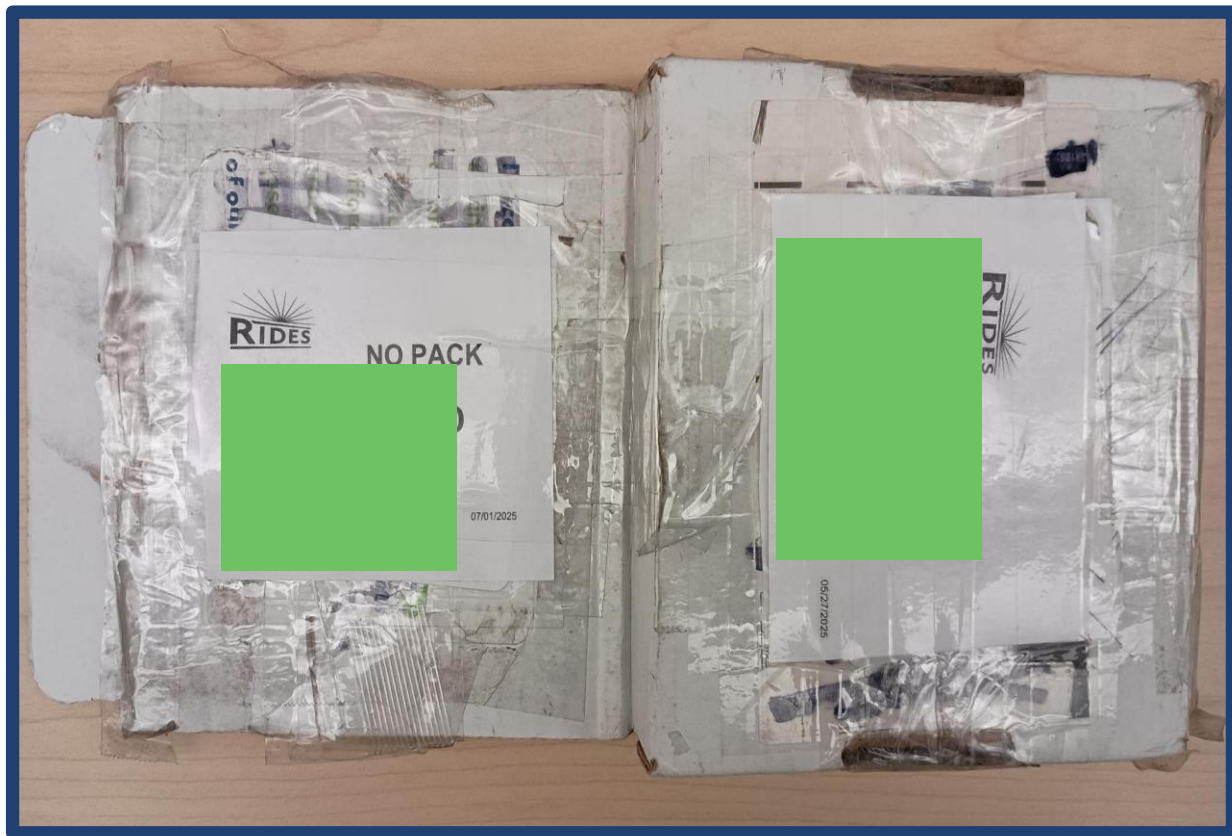
It is estimated that about **15,000** items are sent through RIDES each day.

THANK YOU for all of your efforts to safely get materials to their destinations without incident.

Unfortunately, sometimes things go wrong, so please be sure you are following the correct packaging procedures.



This past year was the year of the RIDES shipping label.



Remember to check the back of reused packaging for old shipping labels.

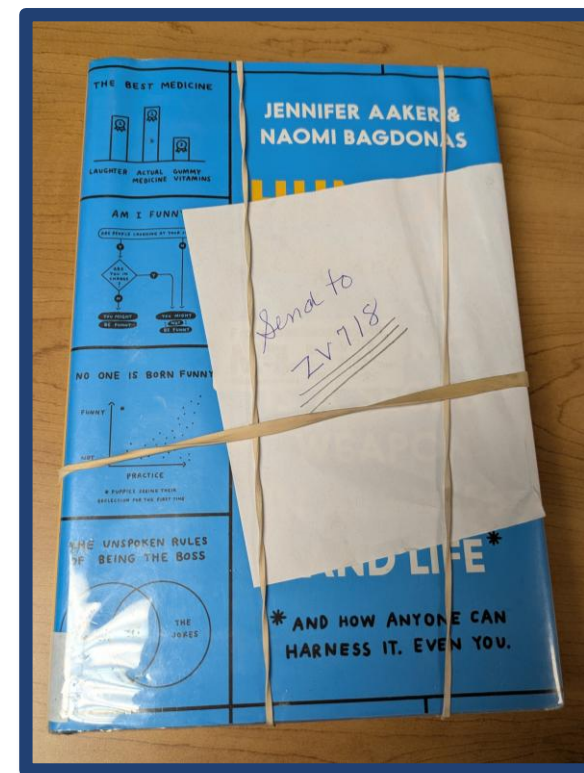
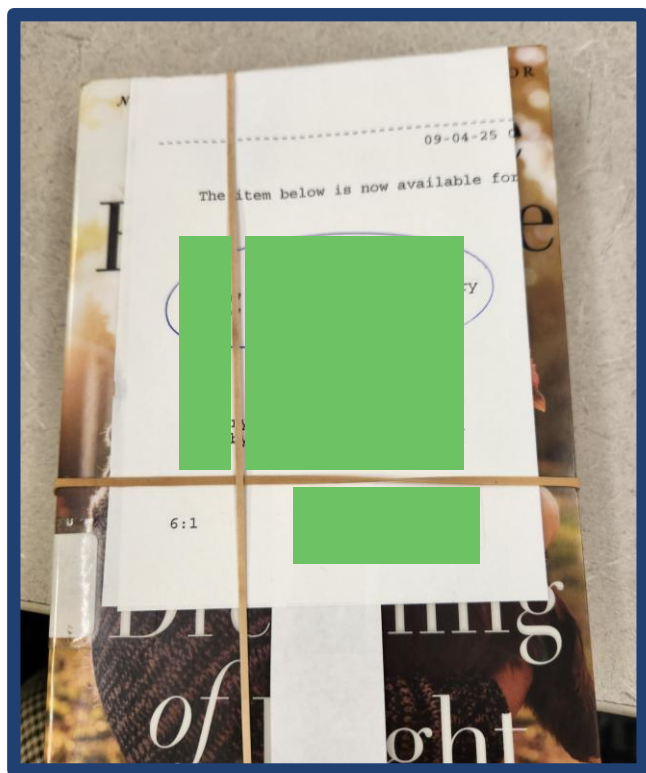


Do not reuse brown **paper** Amazon mailers. These are not bubble mailers.



The information on the RIDES shipping label is for the courier's sorting and delivery of items.

You must use a **RIDES shipping label** when sending items through RIDES.





Amazon mailers with the Amazon logo should be flipped inside out before reuse.

Also, remember to cross out or remove old labels!

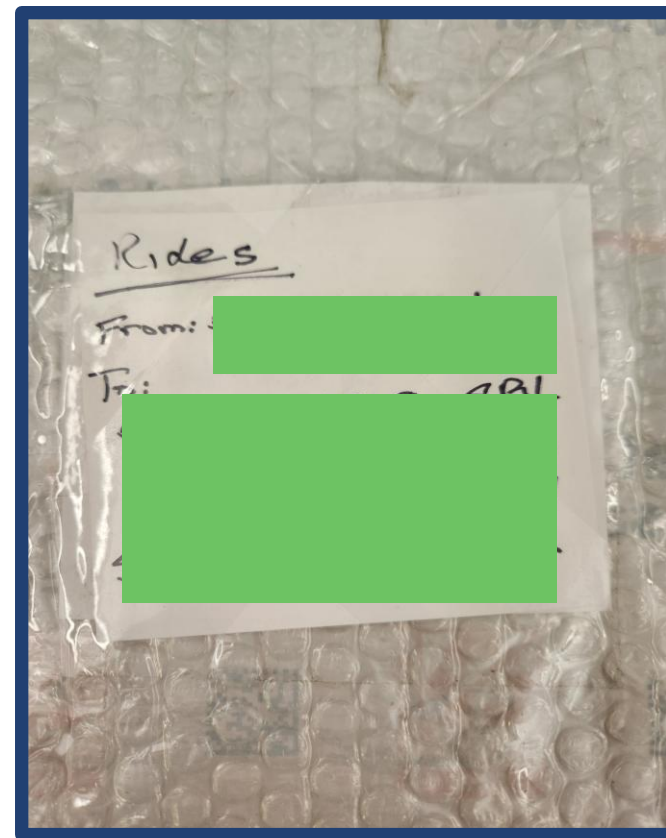


This sticky label was placed over the RIDES shipping label, which is not helpful to the courier.





Please do **NOT** create your own RIDES shipping label.



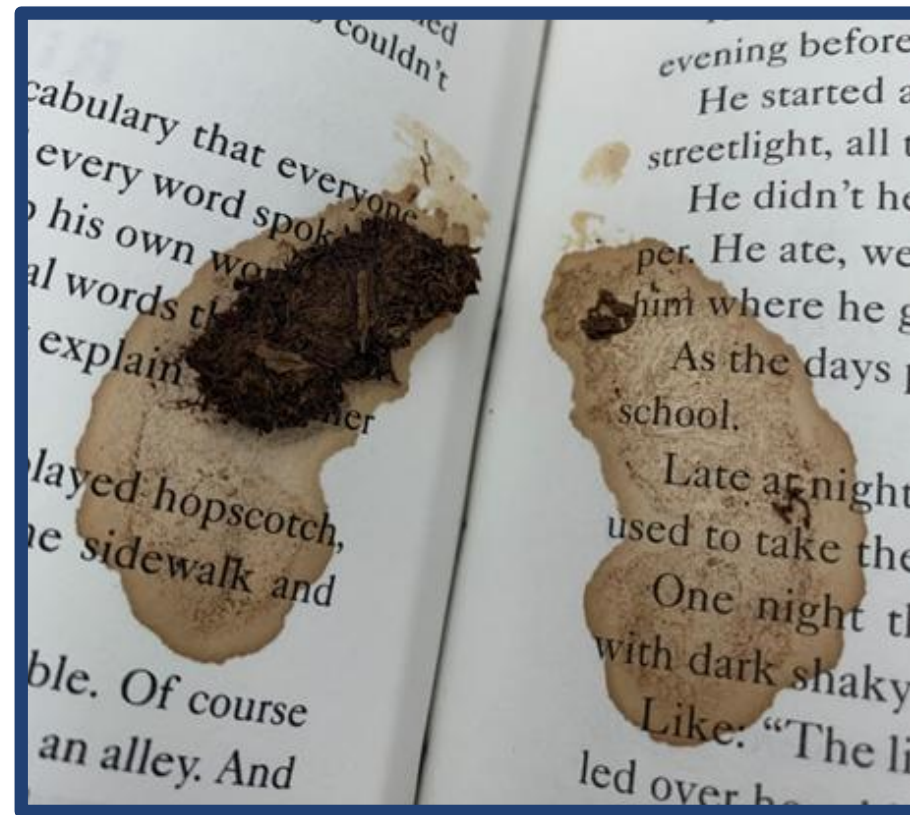
Always print a new label from the RIDES label maker at <https://mcls.org/rideslabels>



This item was sent with the MeLCat information on the outside of the package, rather than the RIDES shipping label.

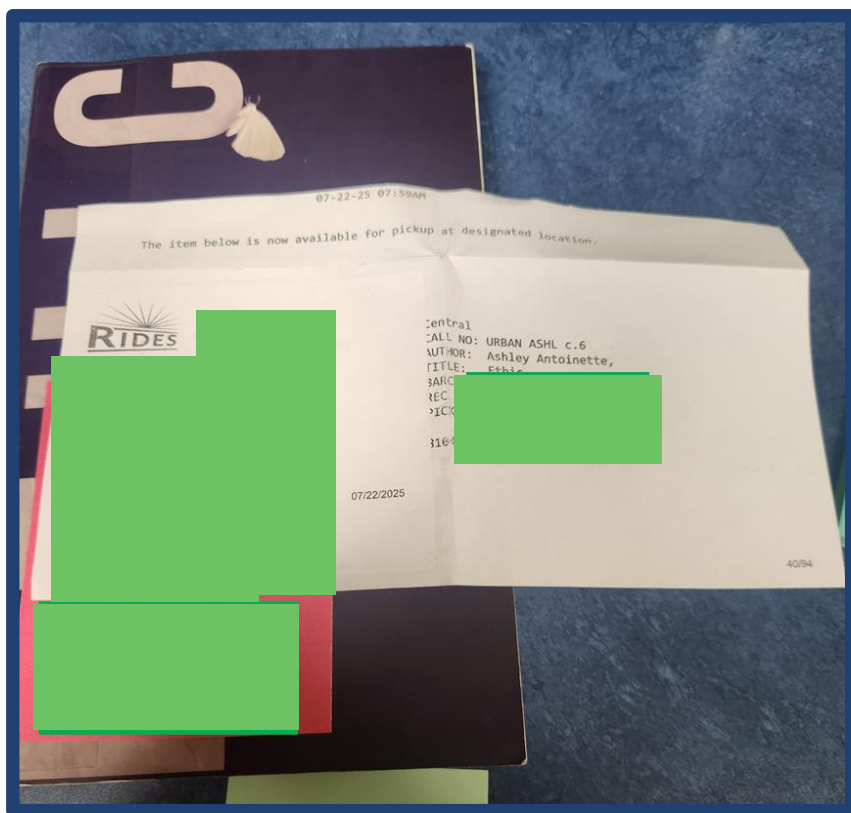


And SURPRISE!
This item was also sent damaged.





Do not place a sticky RIDES shipping label over information on the MeLCat paging slip.

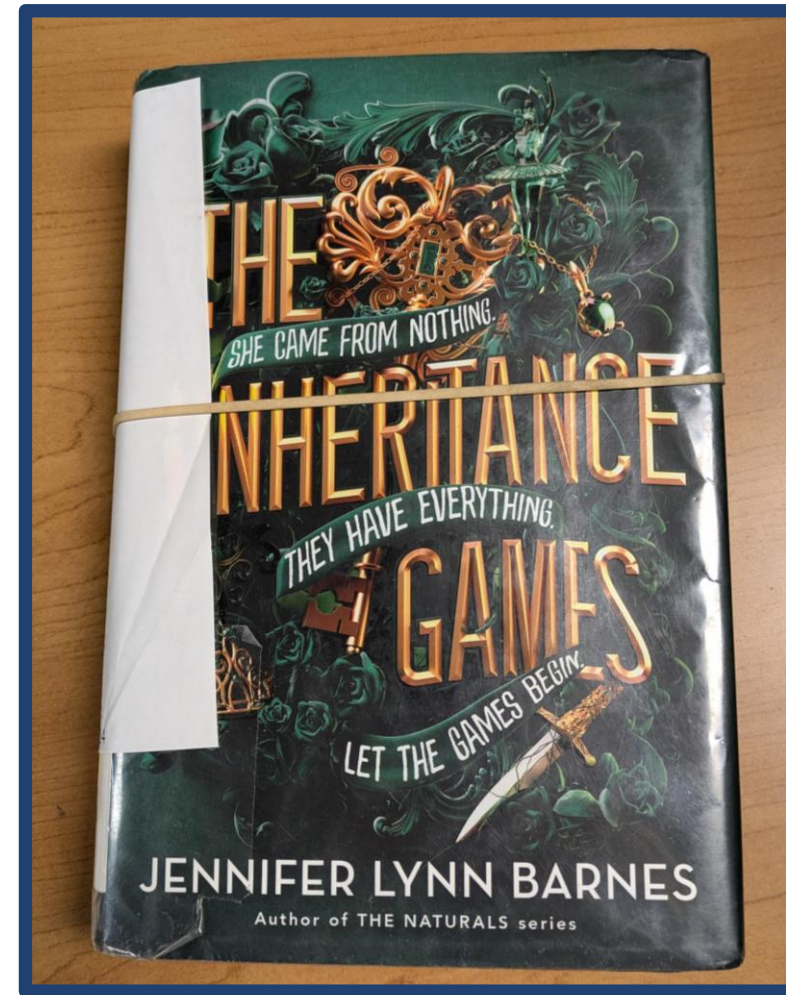




This No Pack item was sent without a RIDES shipping label and just one rubber band.

No Pack books are to be secured with multiple heavyweight rubber bands.

Rubber bands often break in transit.





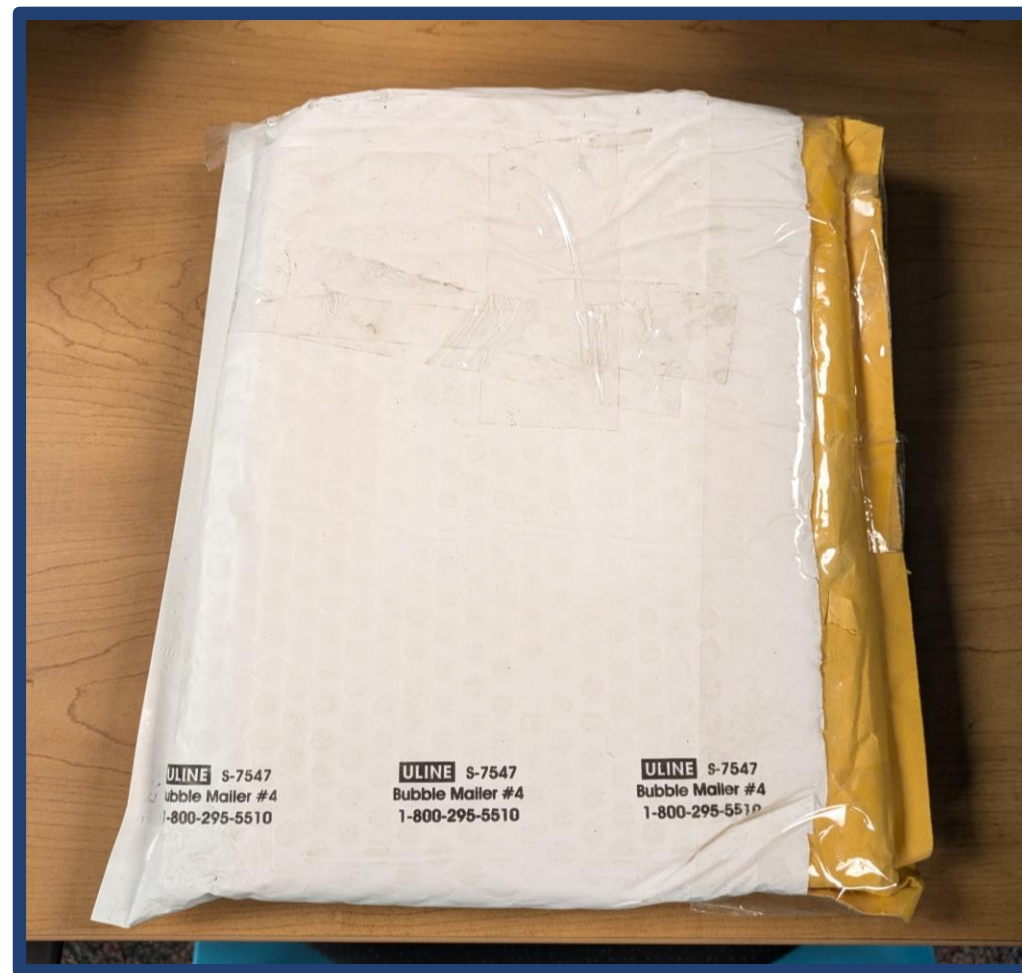
Do not use USPS Priority Mail packaging.

These can easily become mixed up with other customers the courier delivers to.



We saw several
frankenmailers this year.

Please do not tape multiple
bubble mailers together to
create one mailer.





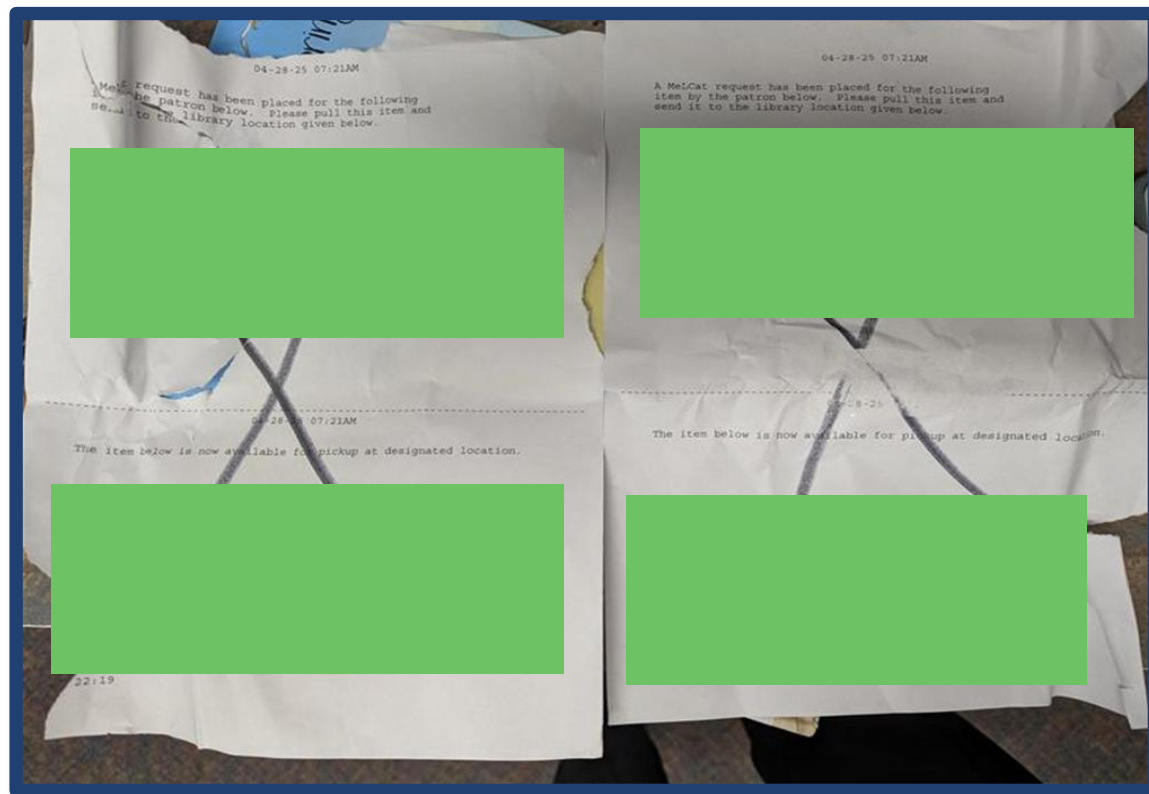
Always pack Audio Visual(AV) materials in an appropriately sized cardboard box, or double wrap in bubble wrap envelopes.

Cardboard boxes are recommended.



Again, please use the appropriate-sized packaging for the item you are sending, not too big or too small.





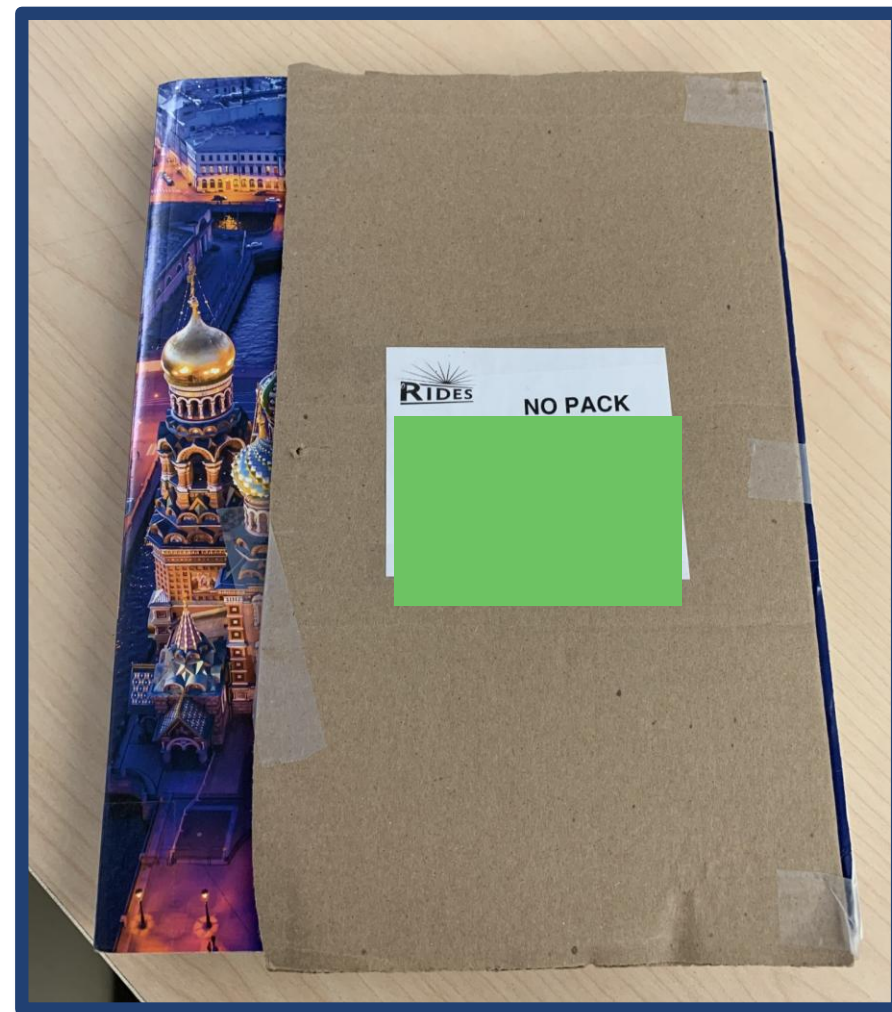
**Do NOT use old paging slips
for scrap paper!**



This No Pack book was returned with a piece of cardboard taped to the front cover.

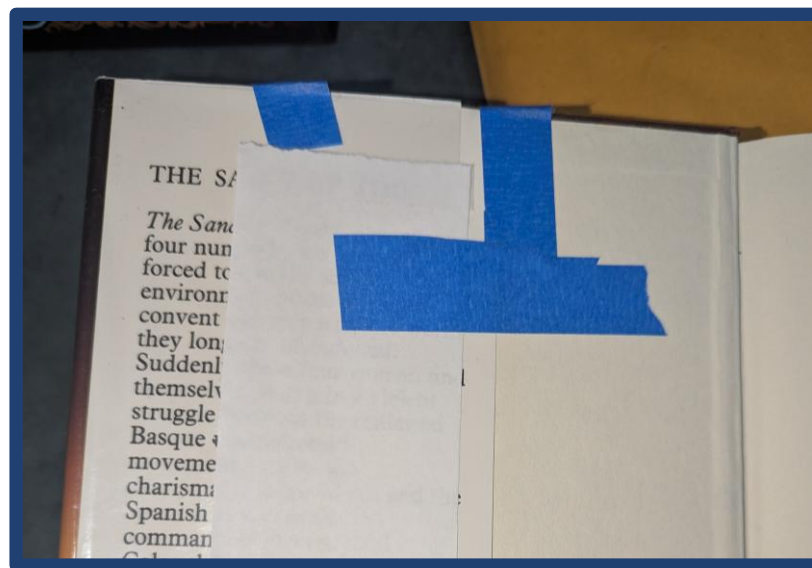
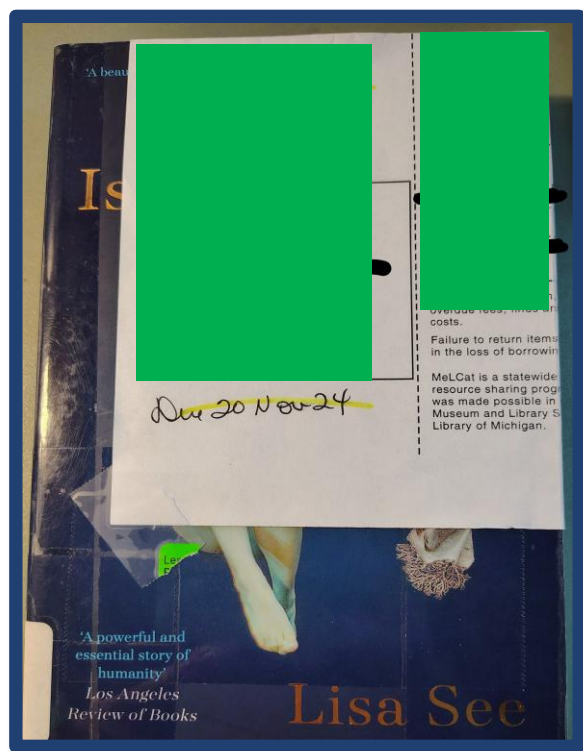
No Pack books are to be secured with multiple heavyweight rubber bands.

Do not use **ANY** kind of tape or sticky labels directly on borrowed items regardless if the lending library is No Pack.





Again, **never** use tape or sticky things on another library's item.





Please have all staff review the RIDES Procedures
<https://mcls.org/ridesprocedures>

Questions?

Contact us using the RIDES Assistance Form
<https://mcls.org/rideshelp>