

## MCLS Supervisor Series workshops

Do not miss our popular **Supervisor Series** live virtual workshops taught by **Jenny Kobiela-Mondor**, Library Strategist for MCLS. The courses in the Supervisor Series are:

**Motivating Employees to be Their Best** This course is designed to help you discover how to tailor your leadership and communication style to better suit the needs of your employees. As a result, you will be able to create a shared vision for your organization or team, build group identity, create a culture of ownership, and establish a more collaborative, inspiring work environment.

**Learning to Manager for New Managers** This workshop is designed to help minimize your stress and walk you through the process of management by targeting five specific areas. You'll learn to successfully handle staff, projects, performance, conflict, and yourself as you evaluate and continuously improve your effectiveness as a manager.

**Effective Communication Strategies for Managers** This workshop will teach you how to be relatable, respectable, dependable, and communicative. As a result, you will be able to have a clear direction, meet your employees' needs, handle difficult conversations with ease, and boost your assertiveness as a boss.

**Jenny** has a love of learning and passion for people which led her from journalism to libraries and now to the Midwest Collaborative for Library Services. In her role as a library strategist on the Engagement, Consulting, and Training Team, Jenny works with library staff and administration to facilitate planning, professional development, and conversations that engage, inspire, and inform the future of libraries and their communities. She is a certified Appreciative Inquiry facilitator, holds a Certificate in Creating Wellbeing, and is working on a Certificate in Equity, Diversity, and Inclusion from the University of South Carolina College of Information and Communications. She lives in northeast Indiana with her husband and two feline "teaching assistants."

To learn more and register, view our **Special Programs workshops**. Please email [training@mcls.org](mailto:training@mcls.org) or call 517-220-9950 for any additional information.

MCLS membership opens the door to discounted training for library staff and eLicensing and collection resources services that can be customized to benefit any member library in Indiana or Michigan. MCLS is a trusted source that keeps you abreast of the latest trends in libraries, negotiates with vendors for your benefit, and provides excellent support whenever needed. With additional benefits including discounts for library supplies such as Brodart, The Library Store, and more, membership pays for itself.

For more information about membership with MCLS or to become a member visit [mcls.org/membership](https://mcls.org/membership)

For more information about our workshops or to register visit [store.mcls.org](https://store.mcls.org)

Subscribe to the MCLS newsletter at [mcls.org/news/enewsletter/](https://mcls.org/news/enewsletter/)

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## MCLS TRAINING CALENDAR JUL-DEC 2025



**July 15-17**

MARC: An Introduction

**July 22-24**

Copy Descriptive Cataloging of Monographs Using RDA

**July 23**

Supervisor Series: Motivating Employees to be Their Best

**July 29-31**

Assigning Library of Congress Call Numbers: Basic

**July 29-31**

Serials Cataloging

**August 5-7**

Original Descriptive Cataloging of Monographs Using RDA

**August 7**

Cataloging Local Government Documents

**August 12-14**

Object Cataloging for a Library of Things

**August 19-21**

Assigning Library of Congress Call Numbers: Intermediate

**August 21**

Supervisor Series: Learning to Manage for New Managers

**August 26-28**

Original Cataloging of Archival Materials Using RDA

**September 4**

Cataloging Graphic Novels and Formats

**September 23-25**

Rare Book Cataloging: An Introduction

**September 23-25**

Cataloging OER and Online Resources

**October 2**

Supervisor Series: Effective Communication Strategies for Managers

**October 2**

Cataloging Related Works and Expressions

**October 7**

Cataloging Children's Materials

**October 7-9**

Assigning Library of Congress Subject Headings

**October 14-16**

Object Cataloging for a Library of Things

**October 14-16**

MARC: An Introduction

**October 21-23**

Authorities

**October 21-23**

Serials Cataloging

**October 28**

Just Enough to be Dangerous: Cataloging for Non-Catalogers

**November 4-6**Electronic Serials Cataloging **UPDATED AND EXPANDED!****November 5**

Introduction to BIBFRAME

**November 6**

Wellbeing for Libraries: Empowering Yourself and Others

**November 11-13**Intermediate Rare Book Cataloging **NEW!****November 12**

Integrating Resources Cataloging

**November 19**

BIBFRAME Applications

**November 20**

Cataloging with Variant Titles

**December 2-4**

Advanced Serials Cataloging

**December 3-4**

The Mystery of MARC Fixed Fields Solved

**December 9-11**

MARC: An Introduction

**December 18**Conceptual Models Underlying RDA **UPDATED AND EXPANDED!****Ongoing**

Essential Workplace Skills: Introduction to Accountability at Work self-paced tutorial

Essential Workplace Skills: Introduction to Critical Thinking Skills self-paced tutorial

Essential Workplace Skills: Introduction to Emotional Intelligence self-paced tutorial

Essential Workplace Skills: Introduction to Resilience in the Workplace self-paced tutorial

Essential Workplace Skills: Introduction to Thriving in the Midst of Change self-paced tutorial

Essential Workplace Skills: Introduction to Workplace Etiquette self-paced tutorial

Essential Workplace Skills: Introduction to Writing Skills for Librarians self-paced tutorial

*New Intermediate Rare Book Cataloging workshop*

**Tad Boehmer** has taught **Rare Book Cataloging** for MCLS since 2018. This introductory course has been very popular with library staff, and they have been requesting more! Tad has developed and will be teaching a new workshop entitled **Intermediate Rare Book Cataloging** starting this semester. Please take a look at Tad's bio which shows his expertise with rare books:

*Tad Boehmer is the Curator of Rare Books and Special Collections Catalog Librarian at Michigan State University, where he has worked since 2017. He has worked as a cataloger of rare books since 2008, starting at the University of Illinois, where he received his MLS. Tad has also been an informal advisor to several booksellers and is active in a number of bibliophilic organizations.*

This new course will be a 3-day, 6-hour workshop described as follows:

**Intermediate Rare Book Cataloging** will dive deeper into concepts discussed in **Rare Book Cataloging: An Introduction**, expanding on topics such as copy-specific features (like provenance and binding description) and selecting cataloging copy. As in the introductory course, there will be a focus on the description of physical features of books, as well as on approaches to tackling some common puzzles encountered in rare materials cataloging. We will engage in a number of in-class exercises together and talk about short, optional readings. The course will include numerous examples to illustrate concepts and to teach problem-solving skills.

It is recommended that **Rare Book Cataloging: An Introduction** be taken before **Intermediate Rare Book Cataloging**.

To register for these or any other workshops from MCLS visit

[store.mcls.org](https://store.mcls.org)

For questions or additional information email [training@mcls.org](mailto:training@mcls.org) or call 517-220-9950.

**July 10**

MeLCat Processing, Policies, and Procedures

**July 17**

Everything You Need to be Doing as a DCB MeLCat Library

**July 22**

MeLCat Mythbusters

**July 24**

The MeLCat Overdue Process

**July 31**

MeLCat Refresher Training for DCB Libraries (Lansing, MI)

**August 6**

MeLCat Basics

**August 12-14**

MeLCat Cataloging

**August 20**

RIDES: What Happens at the Warehouse?

**August 21**

MeLCat Reports

**August 26**

MeLCat: The Other Stuff

**August 27**

Back to School with MeL

**August 28**

MeLCat Refresher Training for DCB Libraries (Lansing, MI)

**September 3**

MeLCat Processing, Policies, and Procedures

**September 10**

Using EBSCO LearningExpress from MeL to Support Learners and Job Seekers

**September 10**

RIDES: Packaging Best Practices

**September 11**

The MeLCat Visiting Patron Service

**September 16-18**

Advanced MeLCat Cataloging

**September 18**

Everything You Need to be Doing as a DCB MeLCat Library

**September 25**

MeLCat Refresher Training for DCB Libraries (Lansing, MI)

**October 1**

MeLCat Basics

**October 8**

RIDES: Policies and Procedures

**October 9**

MeLCat Reports

**October 29**

The MeLCat Overdue Process

**November 3**

MeLCat Processing, Policies, and Procedures

**November 11**

MeLCat: The Other Stuff

**November 18**

MeLCat Mythbusters

**November 19**

RIDES: Lost and Damaged Procedures

**November 20**

Everything You Need to be Doing as a DCB MeLCat Library

**December 1**

MeLCat Basics

**December 10**

RIDES: When Things Go Wrong

**December 11**

MeLCat Reports

**December 17**

MeLCat Help! Finding the Answers to Your MeLCat Questions

The MeL project was made possible in part by the *Institute of Museum and Library Services* through the *Library of Michigan*.