

## Earning your MCLS Certificates of Library Staff Development

Library staff can earn an MCLS Certificate of Library Staff Development in Basic Soft Skills, Basic Cataloging, or Advanced Cataloging by completing required webinars within a three-year time period and filling out the quiz/evaluations at the end. Once you have completed the courses, don't forget to apply for your Certificate. The application form, along with more detailed information about the Certificates we offer and course options, can be found at [mcls.org/training-events/certification/](http://mcls.org/training-events/certification/). These certificates are important credentials to assist you in promotions or job changes in the library field. Enhance your resume today with an MCLS Certificate of Library Staff Development!

## HAVE A GREAT WORKSHOP IDEA? WANT TO TEACH FOR MCLS?

Do you have a great idea that you would like to see become a workshop? Are you interested in teaching for MCLS? Visit [mcls.org/training-events](http://mcls.org/training-events) to download the MCLS New Workshop Proposal form or Instructor Application.



MCLS membership opens the door to training, services, and group purchasing opportunities that can be customized to benefit any member library in Indiana or Michigan. MCLS is a trusted source that keeps you abreast of the latest trends in libraries, negotiates with vendors for your benefit, and provides excellent support whenever needed. With additional benefits including discounts for library supplies such as Brodart, The Library Store, and more, membership pays for itself.

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## MCLS TRAINING CALENDAR JAN-JUN 2020



**January 14-16**

Assigning Library of Congress Call Numbers: Basic

**January 21-23**

MARC: An Introduction

**January 22-23**

Licensing Electronic Resources: An Introduction

**January 24**

Soft Skills: Introduction to Accountability at Work

**January 28-30**

Original Descriptive Cataloging of Monographs Using RDA

**February 6**OER 101: Introduction to Open Educational Resources  
*New***February 6**

BIBFRAME: An Overview

**February 11-13**

Copy Cataloging of Sound Recordings Using RDA

**February 18-20**

Copy Descriptive Cataloging of Monographs Using RDA

**February 25-27**

Rare Books Cataloging

**February 27**

RDA for Non-Catalogers: What Do I Need to Know?

**February 27**Supervisor Series: Learning to Manage for New Managers (Lebanon, IN) *New***March 3-5**

Original Cataloging of Videos &amp; DVDs Using RDA

**March 10-12**

Copy Cataloging of Digital Resources Using RDA

**March 12**

Child's Play: Cataloging Children's Materials

**March 17-19**

Assigning Library of Congress Call Numbers: Basic

**March 17-19**

Assigning Library of Congress Subject Headings

**March 24-25**

Legal Resources on the Internet

**March 26**Taming the Transformative Tangle: Gain Understanding about Transformative Agreements *New***April 7-9**

Original Descriptive Cataloging of Monographs Using RDA

**April 7-9**

Authorities

**April 9**Supervisor Series: Motivating Employees to be their Best (Greenwood, IN) *New***April 14-16**

Original Cataloging of Archival Materials Using RDA

**April 15**

Writing for the Web

**April 21-23**

Assigning Library of Congress Call Numbers: Intermediate

**April 28-30**

Original Cataloging of Sound Recordings Using RDA

**April 30**Supervisor Series: Super Manager (Westfield, IN) *New***May 5-7**

MARC: An Introduction

**May 6**

AACR2...Meet RDA

**May 7**The Benefits of MCLS Membership *New***May 12-14**

Copy Cataloging of Videos &amp; DVDs Using RDA

**May 14**

Soft Skills: Introduction to Critical Thinking Skills

**May 19-21**

Copy Descriptive Cataloging of Monographs Using RDA

**May 21**

Graphic Detail: Cataloging Graphic Novels

**May 26-28**

Original Cataloging of Digital Resources Using RDA

**June 16-18**

Assigning Library of Congress Call Numbers: Advanced

**June 18**

Soft Skills: Introduction to Resilience in the Workplace

**June 24-25**The Mystery of MARC Fixed Fields Solved *New***January 9**

MeLCat Processing Policies &amp; Procedures

**January 15**

The MeLCat Visiting Patron Service

**January 21**

The MeLCat Overdue Process

**February 4**

MeLCat Reports

**February 5**

RIDES: When Things Go Wrong

**February 12**

MeLCat: The Other Stuff

**February 18-20**

MeLCat Cataloging

**February 25**

Everything You Need to be Doing as a DCB MeLCat Library

**March 5**

MeLCat Refresher Training for DCB Libraries

**March 11**

The MeLCat Overdue Process

**March 23**

Lost in Translation: Mapping, Loading, and Deleting Data from DCB to MeLCat

**March 26**

MeLCat Refresher Training for DCB Libraries

**April 1**

RIDES: When Things Go Wrong

**April 16**

MeLCat Reports

**April 23**

MeLCat Refresher Training for DCB Libraries

**April 29**

MeLCat Processing Policies &amp; Procedures

**May 5**

MeLCat: The Other Stuff

**May 13**

Everything You Need to be Doing as a DCB MeLCat Library

**May 19**

RIDES: When Things Go Wrong

**May 21**

MeLCat Refresher Training for DCB Libraries

**May 27**

MeLCat Help! Finding the Answers to Your MeLCat Questions

**June 4**

RIDES: When Things Go Wrong

**June 9-11**

Advanced MeLCat Cataloging