Check out this semester's brand new training workshops!

Soft Skills: Introduction to Emotional Intelligence
Soft Skills: Introduction to Productive Work Habits
Soft Skills: Introduction to Accountability at Work
Soft Skills: Introduction to Workplace Etiquette
Soft Skills: Introduction to Critical Thinking Skills
Cataloging Local Government Documents
Cataloging with Variant Titles
Cataloging Related Works and Expressions

and, returning after several years hiatus:
Rare Books Cataloging

Get more details on our website: store.mcls.org

Have a great workshop idea? Want to teach for MCLS?

One of MCLS's missions is to provide library employees with knowledge about current technology and trends affecting the world of libraries. In keeping with this mission, MCLS is always looking to expand the catalog of training opportunities that we provide for our members.

Do you have a great idea that you would like to see become a workshop? Email Jan at training@mcls.org and she'll send you a link for the MCLS New Workshop Proposal form.

Would you like to teach for us? Whether it be teaching one of our current workshops and/or developing new programs, we would love to hear from you. Email Jan at training@mcls.org and she'll send you a link for the MCLS Instructor Application.

For the latest information on MCLS training workshops:

Check out our MCLS Calendar:
store.mcls.org

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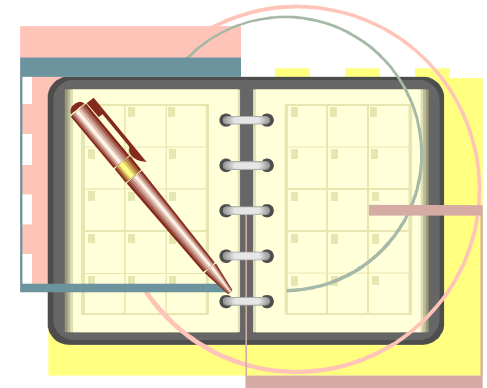# MCLS Training Calendar July - December 2018

MIDWEST COLLABORATIVE *for* LIBRARY SERVICES

1407 Rensen Street, Suite 1
Lansing, MI 48910
Phone: 517-394-2420 / 800-530-9019 x404

Fax: 517-492-3878

mcls.org

Group Viewing Rate

If you are interested in having multiple staff members from your institution attend an online workshop at a single location (e.g. a conference room), we offer a group viewing rate, which you can choose when registering through the MCLS Store. This rate will give you a single log-in that you will be able to use on one computer station. Once logged in, as many staff as you'd like can participate by viewing that screen. Feel free to project the screen so a whole room can view! This can add up to HUGE savings for your organization and allow you to get professional development for a lot of staff at a fraction of the cost.

For more information, visit: mcls.org/training-events/pricing-policies

NEW Soft Skills Certificate

The MCLS Certificate of Library Staff Development in Basic Soft Skills is brand-new this semester. This Certificate provides you with an opportunity to develop and demonstrate basic competence with in-demand skills for the workplace of the 21st century library, become a more well-rounded employee by improving skills that complement library technical skills, and improve your chances for career success.

MCLS also offers Certificates of Library Staff Development in Basic and Advanced Cataloging. All three of the MCLS Certificates of Library Staff Development are important credentials to assist you in promotions or job changes in the library field.

For Certificate requirements and more information, visit: mcls.org/certification

MCLS Training Jul - Dec 2018

Jul 10-12	MARC: An Introduction
Jul 10-12	Assigning Lib. of Congress Call Numbers: Basic
Jul 13	Soft Skills: Intro to Productive Work Habits *NEW*
Jul 23-25	Copy Cataloging of Sound Recordings Using RDA
Jul 24-26	Copy Cataloging of Monographs Using RDA
Jul 31	BIBFRAME: An Overview
Aug 7-9	Original Cataloging of Videos & DVDS Using RDA
Aug 14-16	Assigning Library of Congress Subject Headings
Aug 16	Soft Skills: Intro to Emotional Intelligence *NEW*
Aug 21-23	Original Cataloging of Monographs Using RDA
Aug 22	The Techie Has Left the Building *(Lansing, MI)*
Aug 28-30	Copy Cataloging of Monographs Using RDA
Sep 4-5	Legal Resources on the Internet
Sep 11-13	Dewey Decimal Classification
Sep 11-13	Assigning Lib. of Congress Call Numbers: Basic
Sep 18-20	Original Cataloging of Monographs Using RDA
Sep 18-20	Authorities
Sep 21	Soft Skills: Intro to Accountability at Work *NEW*
Sep 26	Writing for the Web
Sep 26	RDA for Non-Catalogers
Oct 4	Soft Skills: Intro to Critical Thinking Skills *NEW*
Oct 9-11	Original Cataloging of Sound Recordings Using RDA
Oct 10-11	FRBR: An Introduction
Oct 16-18	Copy Cataloging of Digital Resources Using RDA
Oct 17	Technology Training 101: Helping Adults Build Digital Literacy Skills
Oct 23-25	Assigning Lib. of Congress Call Numbers: Intermed.
Oct 24	The Techie Has Left the Building *(Noblesville, IN)*
Oct 26	Cataloging Local Government Documents *NEW*
Oct 29-31	Copy Cataloging of Videos & DVDs Using RDA
Oct 30-1	MARC: An Introduction
Nov 1	AACR2… Meet RDA
Nov 2	Soft Skills: Intro to Workplace Etiquette *NEW*
Nov 6-8	Rare Books Cataloging
Nov 6-8	Original Cataloging of Archives Using RDA
Nov 13-15	Original Cataloging of Digital Resources Using RDA
Nov 14	Cataloging with Variant Titles *NEW*
Nov 19	Child's Play: Cataloging Children's Materials
Nov 27-29	Assigning Lib. of Congress Call Numbers: Advanced
Dec 4	Intellectual Property
Dec 5	Cataloging Related Works and Expressions *NEW*
Dec 6-7	Licensing of Electronic Resources
Dec 11-13	Classification Web: An Overview
Dec 20	Graphic Detail: Cataloging Graphic Novels

MeL Training Jul - Dec 2018

Jul 17	MeLCat Help!
Jul 18	Missing in Action: RIDES Lost and Damaged Procedures
Jul 19	MeLCat Reports
Aug 9	MeLCat Processing Policies & Procedures
Aug 15	MeLCat Refresher for DCB Libraries *(Lansing)*
Aug 20	Everything You Need to be Doing as a DCB MeLCat Library
Aug 21-23	MeLCat Cataloging (3-day workshop)
Aug 29	MeL Databases: Back to School with MeL
Sep 6	MeLCat Overdue Process
Sep 12	MeLCat Refresher for DCB Libraries *(Lansing)*
Sep 14	Missing in Action: RIDES Lost and Damaged Procedures
Sep 25	Stop Saving Paging Slips! Streamline the MeLCat Process to Save Yourself Time
Sep 26	MeL Databases: Small Business Resources
Oct 2	Lost in Translation: Mapping, Loading, and Deleting Data from DCB to MeLCat
Oct 3	The MeLCat Visiting Patron Service
Oct 12	MeLCat Refresher for DCB Libraries *(Lansing)*
Oct 25	MeLCat Reports
Oct 31	MeL Databases: MeL Special Collections
Nov 5	Missing in Action: RIDES Lost and Damaged Procedures
Nov 9	MeLCat Overdue Process
Nov 14	MeLCat Refresher for DCB Libraries *(Lansing)*
Nov 28	MeLCat Processing Policies & Procedures
Nov 28	MeL Databases: Legal Resources in MeL
Dec 4	MeLCat & Linked Data
Dec 6	MeLCat Reports
Dec 12	Everything You Need to be Doing as a DCB MeLCat Library
Dec 13	MeLCat Refresher for DCB Libraries *(Lansing)*

All classes taught online unless otherwise indicated after the title.

For more information and to register, visit: store.mcls.org