Midwest Collaborative for Library Services
Board Meeting Minutes
August 26, 2016
Indiana State Library

I. Call to Order – Meeting was call to order at 10:04 am
A. Roll Call & Accountability of Meeting Preparation
   Guests: Kirkpatrick, Ladiski, Nord
   Absent: Dykhuis
B. Approval of the Agenda
   Stringfellow moved to remove Policy 2.5 from operational consent agenda. Garrison seconded. Motion approved.
C. Operational Consent Agenda
   Motion to approve by Gallagher. Seconded by Eden. Motion approved.
D. Board Consent Agenda
   Motion to approve by Garrison. Seconded by Linderman. Motion approved.
E. Policy 2.8 Emergency Executive Director Succession – Board wanted official acceptance from Kirkpatrick, which was received. Bobay moved to approve the policy. Helmen seconded. Motion approved.
F. Policy 2.5 Financial Conditions – Skib moved to strike Section 2.5.1 from the policy. Garrison seconded. Motion approved.

II. Board Education
A. Lucinda Nord, Executive Director, Indiana Library Federation
   Nord spent 25 years with United Way before becoming the new Executive Director at ILF in June. She discussed strategies and goals for ILF and priorities for the immediate future.

B. Executive Director report
   Kirkpatrick reported on some highlights from the written report.

   Harwood-based community conversations continue to be well-attended in both states, with almost all Indiana sessions at capacity. MCLS is sponsoring 15 Indiana librarians at the Harwood lab in Atlanta in the middle of October.

   Michigan Academic Shared LMS group received six responses to RFP intent to bid: EBSCO, Equinox, Ex Libris, Innovative, OCLC and SirsiDynix. Functional teams will score and evaluate each section and report out as a group to the Executive Committee.

   MCLS continuing to work with Eric Craymer to explore ideas around developing a policy governance introduction seminar. More news to come, but agree that plans need to be in place by January 1 to have a successful spring session.

C. FY2016 Financial Results
   Kirkpatrick reported highlights from year end financials.
III. **Board Operation**
   A. Indiana School Library Representative vacancy
      Matteson resigned from board due to job move out of state. Discussed difficulty in
      keeping this position filled due to lack of school libraries in Indiana.
   B. Nominating Committee report
      Stringfellow presented the board slate. There were 16 responses this year. Garrison
      and Eden have been nominated for another term. Alison Greenlee, library at The
      Henry Ford, has been nominated for the Michigan Special Library seat and Edra
      Waterman, director at Hamilton East Public Library, has been nominated as the
      Indiana Public Library representative. Garrison moved to approve the slate. Helmen
      seconded. Motion approved.
   C. Ownership Linkage survey results
      Garrison presented results on behalf of committee. Committee asked for further
      analysis of data by state and library type. Committee will work on questions for each
      site location at the annual meeting.
   D. Annual meeting preparations
      Board discussed preparations for annual meeting and determined that a Board
      member will be present at each site to lead afternoon discussions. Need to provide
      facilitators with questions, ground rules and expectations, which will be decided at
      the retreat.
   E. Bylaws amendments & Policy Manual updates
      Bylaws amendments are ready to be presented to the membership. Gallagher and
      Davis will review policy manual and advise on potential edits.

IV. **Ends Policy Development**
   A. 2016 Board Retreat Agenda Planning
      Marnie Maxwell will facilitate retreat, where discussion will focus on whether we
      have fulfilled the promise of bringing the two states together. Community
      conversation results and ownership linkage data will be discussed.

V. **Board Self-Assessment**
   The Board assessed the meeting.

VI. **Adjournment**
   The meeting adjourned at 2:06 pm.