



MCLS is a non-profit, member-driven organization whose mission is to facilitate sharing resources and to collaborate with other organizations to benefit Indiana and Michigan libraries.

LIBRARY STRATEGIST

Primary Responsibilities:

The Library Strategist participates in developing, delivering, and expanding MCLS's engagement, consulting, and training activities, including delivering training to libraries, conducting community conversations and other community engagement strategies, facilitating meetings and strategic planning retreats, providing coaching to libraries on various topics, and other aspects of MCLS's work with libraries. This position follows, and helps MCLS strategize regarding technological, social, demographic, and other trends that are likely to significantly affect libraries.

Characteristic Duties:

1. Support, deliver, design, and develop consulting services and solutions for libraries in Indiana and Michigan, including promoting services, interviewing libraries to determine needs, preparing quotes, and writing follow-up reports
2. Support and carry out MCLS strategic planning consulting services by leading the community engagement aspects, providing retreat facilitation, collecting data, and compiling reports
3. Facilitate meetings and conversations with and for libraries
4. Participate in and lead library engagement work, including cohort-based and other programs
5. Design, prepare, and deliver training, presentations, and webinars
6. Provide a visible public presence and actively participate at library conferences and programs

Related Duties:

1. Work as a part of the Engagement, Consulting, and Training team
2. Travel to events and libraries in Indiana and Michigan
3. Attend MCLS staff meetings
4. Attend conferences, seminars and workshops related to general professional and personal growth
5. Maintain knowledge of trends, practices and products in the library and information technology marketplace
6. Other duties as assigned

Qualifications:

1. MLS plus 3 years of library experience, or equivalent combination of education and library experience; consulting experience a plus
2. Successful project management experience
3. Demonstrated ability to manage a diverse set of responsibilities and tasks both independently and as a team member
4. Ability to travel in Indiana and Michigan, including overnight travel; valid driver's license and dependable transportation
5. Ability to effectively work remotely
6. Current computer/software skills; ample and dependable Internet access to conduct daily work, communications, and virtual conferencing

Attributes:

1. Self-motivated with the ability to work independently with general direction
2. Attention to detail and dependability

3. Ability to actively listen and communicate understanding
4. Ability to develop and foster relationships
5. Thrives in a learning atmosphere and seeks to grow skillset
6. Is creative and has an entrepreneurial spirit; able to think big and execute ideas
7. Has a sense of humor, is empathetic, and is a team player

Salary Range:

Minimum: \$55,000

Supervision Received:

Supervision received from Manager of Engagement, Consulting and Training

Supervision Exercised:

None

***TO APPLY: Provide your cover letter, résumé/vitae, and three professional references to jobs@mcls.org
This posting is also available to view here: <https://www.mcls.org/about-mcls/mcls-jobs/>***

RECRUITER: Don Crankshaw, Crankshaw Consulting, has over 25 years of human resource experience and over 11 years of recent public library experience. His consulting services including human resources, recruitment, employee benefits, organizational development and equity, diversity and inclusion (EDI).