

**Midwest Collaborative for Library Services
Board Meeting Minutes
August 13, 2014
Grand Ledge Area District Library
131 E. Jefferson
Grand Ledge, MI 48837**

I. Call to Order – Meeting was called to order at 10:05 am

A. Roll Call & Accountability of Meeting Preparation

Present: Roethemeyer, Arnett, Bondar, Eden, Fore, Garrison, Lincoln, Lunsford, Mitchell, Riley, Skib, Stringfellow, Walker

Guests: Schaubman, Ladiski

Absent: Davis, Flick

B. Approval of the Agenda. Motion to approve by Mitchell, seconded by Fore. Motion approved.

C. Approval of the Operational Consent Agenda. Motion to approve by Arnett, seconded by Stringfellow. Motion approved.

D. Board Consent Agenda. Correction to May meeting minutes to add “Michigan DPLA service hub” to “Executive Directors Report” section. Motion to approve as amended by Fore, seconded by Lincoln. Motion approved.

II. Executive Director

A. Executive Director report

Dykhuis reported that Jake Speer has been hired as the new Indiana State Librarian. No start date has been announced yet. Around the beginning of September, Dykhuis will contact him about an initial meeting near the end of the month.

The closing date for the sale of the Indianapolis building closing date has been set for August 25.

Dykhuis has received quotes to remodel the Lansing building to make it secure and accessible. Two quotes are in, and he is expecting one more.

Interviews have begun for the new Community Engagement Librarian for Indiana. It is a strong pool. Dykhuis expects to have the person in place by October 1.

MCLS and Library of Michigan staff are working on a grant request under the IMLS Laura Bush 21st Librarian program. It is a continuing education grant that would train a cohort of Michigan librarians in the Harwood community engagement techniques. The grant request is due on September 15 and announcement of awards will be in March 2015.

B. Policy 2.5 Financial Condition and Activities Report & FY2014 Year-end

Dykhuis reviewed the monitoring report for Policy 2.5 and reported that financials for FY2014 were very good. After discussion, motion to approve report by Arnett, seconded by Garrison. Motion approved.

The Board discussed the receipt of funds from the sale of the Indianapolis building. No action was taken at this time.

C. MCLS Retirement plan report

The Board reviewed the report about MCLS's retirement plan and options available to staff. No action was taken to modify policy at this time.

III. Board Education

A. Michigan Academic Library Association (MI-ALA)– Cliff Haka, Director, Michigan State University Library

The Board heard a report about the formation of the Michigan Academic Library Association and their proposal to contract with MCLS for administrative services. A question and answer period followed the presentation.

IV. Board Operation

A. Nominating Committee report

The nominating committee met and has prepared the following slate:

- Indiana Academic Library – Nancy Kirkpatrick, Marian University
- Indiana Special Library – Jennifer Helmen, St. Joseph Regional Medical Center
- Michigan At-Large – Lise Mitchell, Grand Ledge Area District Library
- Michigan School Library – Judy Hauser, Oakland Schools
- Michigan Research Library – Bryan Skib, University of Michigan

The motion and second to approve the slate came from the Nominating Committee. After discussion, the slate was approved.

Roethemeyer reported on Lansdale's replacement for the Michigan Public Library Representative. The remainder of her term will be filled by Eva Davis, director at Canton Public Library.

B. Policy 2.8 Emergency Executive Director Succession Policy update

In response to comments about the monitoring report, Roethemeyer removed the report from the consent agenda. After discussion, Arnett made a motion to accept the report, seconded by Garrison. Motion approved.

C. Policy 2.9 Communication & Support to the Board and the request from Michigan Academic Libraries

In accordance with Policy 2.9, Dykhuis reported that a contract with the new Michigan Academic Library Association may be controversial. After discussion, the Board found the request to be in accord with the Ends as outlined in Policy 1.3.1 and similar to other projects that MCLS has undertaken.

V. Ends Policy Development

A. Ownership Linkage & Community Conversations

Dykhuis reported on the community conversations that were held around Michigan in April. At the annual retreat, the Board will consider implications of the aspirations and challenges discussed at the conversations.

B. 2014 Board Retreat Agenda Planning

The Board discussed topics for the annual retreat. In addition to the community conversations, the Board will talk about the results of the un-conference break-out sessions at the annual meeting and other ownership linkage activities. The retreat will set the stage for 2015.

The Board asked staff to prepare a list of common acronyms and their meanings because each state has its own. This will be appended to the Policy Manual.

VI. Board Self-Assessment

The board assessed today's meeting.

VII. Adjournment

Motion to adjourn made by Garrison, seconded by Skib. Motion approved. The meeting adjourned at 2:17pm.