

**Midwest Collaborative for Library Services
Board Meeting Minutes
August 10, 2018
Hamilton East Public Library
5 Municipal Drive
Fishers, IN 46038**

I. Call to Order – Meeting was called to order at 10:00 am

A. Roll Call & Accountability of Meeting Preparation

Present: Davis, Boruff-Jones, Dykhuis, Frank-Wilson, Gallagher, Garrison, Gushrowski, Hart, Linderman, Macklin, Pohjola Andrade, Riley, Scheuher, Waterman, Weismantel, Speer

Guests: Bradley, Kirkpatrick, Ladiski

Absent: Kern

B. Approval of the Agenda – amended to add Indiana Academic Board Vacancy at A. under section III. - Board Operation and renumber the original items. Motion to approve agenda as amended by Weismantel. Seconded by Pohjola Andrade. Motion approved.

C. Operational Consent Agenda – Motion to approve the Operational Consent Agenda made by Gushrowski. Seconded by Garrison. Motion approved.

D. Board Consent Agenda - Motion to approve Board Consent Agenda made by Scheuher. Seconded by Waterman. Motion approved.

II. Executive Director

A. Executive Director report

Dykhuis presented highlights from the written report. We have received several requests for quotes to do strategic plans and meeting facilitation. These are from a mixture of public and academic libraries.

We have signed a three-year extension of the current MeL services agreement with the Library of Michigan. This is the final extension of the current contract and expires on October 1, 2021.

MCLS was part of a group of consortia that put pressure on Taylor and Francis to change their policy about access to backfiles. After a meeting at ALA, Taylor and Francis reversed their decision.

Our fight with ITT bankruptcy lawyers continues. We have sent copies of invoices and our long history of working with ITT. It is likely that we won't see a resolution for several more months.

MCLS is working with two and four-year colleges and universities in Michigan to investigate options for a coordinated effort to develop a statewide OER solution. There will be a planning meeting in Port Huron on September 20.

- B. Policy 2.5 Financial Conditions & Activities monitoring report
Dykhuis reviewed FY2018 financial statement as presented in the Policy 2.5 monitoring report. The numbers will not be final until the audit is completed, but Dykhuis expects revenues and expenses to be very close to breakeven. Motion to approve Policy 2.5 monitoring report by Garrison. Second by Gallagher. Motion approved.

III. Board Operation

- A. Indiana Academic board vacancy
Motion to approve Polly Boruff-Jones to fill the Indiana Academic Representative board vacancy made by Waterman. Seconded by Frank-Wilson. Motion approved.
- B. FY2018 Audit
As Treasurer, Waterman chairs audit committee. Scheuher and Weismantel also serve on the committee. The audit will be completed in October.
- C. 2018 Elections & Ballot
Garrison presented the Nominating Committee Report. The proposed slate:
Kate Linderman – At-Large representative IN
Marion Frank-Wilson – Research Library representative IN
Raenell Smith – School Library representative IN
Paul Gallagher – At-Large representative MI
Eva Davis – Public Library representative MI
Motion to accept slate made by Garrison. Seconded by Hart. Motion approved.
- D. 2018 Annual meeting
The annual business meeting is scheduled for 10:00am on November 16 and will be webcast from the MCLS office.
- E. 2018 Board Retreat Planning
Robert Roethemeyer will facilitate discussions at the Board retreat on November 29 and 30. Davis and Dykhuis will work with him to develop the meeting agenda.
- F. Executive Director Search Committee report
Garrison presented the committee report. Videoconference interview of five candidates will take place on August 28 and 29. These will be followed by on-site interviews in early October.

Lunch

IV. Executive Director Search (Executive Session)

- A. The Board went into Executive Session to discuss the Executive Director search and the current Executive Director's contract.

V. Board Self-Assessment

The Board assessed its performance at the meeting

VI. Adjournment adjourn at 1:27 pm