

**Michigan Collaborative for Library Services  
Interim Board Meeting  
November 18, 2010  
Minutes**

**I. Call to Order – 3:30 p.m.**

A. Roll Call & Accountability of Meeting Preparation

Present: McGriff (Chair), Christensen, Currie, Day, Grudzien, Haka, Harshbarger, Hooks, Laxminarayan, Liu, Lunsford, Martin, Mullins, Robertson, Dykhuis

Absent: Lincoln

Guests (incoming 2011 Board members): Arnett, Flick, Fore, Logan, Roethemeyer

Staff: Dukelow

B. Approval of the Agenda

Motion to approve the agenda by Liu, seconded by Robertson. Motion approved.

C. Approval of the Minutes of August 10, 2010 meeting

Motion to approve the minutes by Hooks, seconded by Grudzien. Motion approved.

**II. Executive Director**

A. Executive Director report

Dykhuis reported that PALNI will issue an RFP for management of the Aleph system. MCLS will submit a response, which is due on December 8.

Dykhuis reported that all but four of the SCION libraries have told us of their decisions about migrating to new systems. There are a few that have not made a decision yet.

Debbi Schaubman has moved to her new position as Manager of Shared Systems, and Colleen Gocken, PALNI project manager, is retiring November 30.

MeL Databases training will be completely online after January 1. Training classes held this fall have been a combination of on-site and online. It appears that the move to online has been well-received.

**III. FY2010 Audit & Financial Report**

A. Auditor's report

Mark Perry, Managing Principal of Yeo & Yeo's Lansing office, reported on the MCLS audit for FY 2010. He reported that this is an unqualified opinion without exceptions. There were no material findings in the management letter.

- B. Audit Committee Report & Recommendations. The board discussed the audit and Perry's report. Motion from the Committee to accept the Audit, seconded by Day. Motion approved.

**IV. Executive Director Evaluation**

- A. Executive Session. The Interim Board thanked Dykhuis for his leadership and recommended that the 2011 Board review and continue Dykhuis's contract.

**V. Board Operation**

- A. Election of Officers for 2011  
Proposed slate of Officers: Chair – Logan; motion by Haka, seconded by Flick. Motion approved. Vice-chair – Hooks; motion by Laxminarayan, seconded by Grudzien. Motion approved. Secretary - Lunsford; motion by Mullins, seconded by Day. Motion approved.
- B. 2011 Meeting dates  
There will be four quarterly meetings, alternating between Michigan and Indiana locations. The meeting dates & locations are as follows:  
February 17, Lansing  
May 19, Indianapolis  
August 18, Lansing  
November 3-4, Board Retreat (Pokagon State Park, Indiana)  
The annual meeting will be on Thursday, October 6, at Lansing Community College, West Campus, in Lansing.
- C. Statewide Resource Sharing in Indiana  
There was discussion about resource sharing in Indiana and the role MCLS can play to help facilitate development of a more robust system in the state.

**VI. Board Self-Assessment**

The Board appraised its performance during the meeting.

A special "thank you" to Nancy McGriff for her work as the first MCLS board Chair and for leading the Interim Board. Thanks also to all the Interim Board members who are retiring at the end of 2010: Pam Christensen, Stephen Day, Pamela Grudzien, Amy Harshbarger, Nancy McGriff, Ishwar Laxminarayan, and Beverly Martin.

**VII. Adjournment at 5:27 p.m.**