

MCLS Executive Committee Meeting
June 27, 2007
Conference Call

HIGHLIGHTS

Approval of Minutes. The minutes of the May 24, 2007 meeting were approved as distributed.

Budget Update 2007/08. Rosario Garza reported that as a result of being awarded contracts to provide administrative and fiscal agent services for the 49-99 Cooperative Library System and second level reference service for the Peninsula Library System, it is likely that the budget at the end of 2008/09 will be positive rather than the negative budget approved at the May Council meeting.

Selection of Chair for Audit and Finance Committee. The committee approved the selection of Greg Mullen, SAM, incoming Vice-Chair/Chair-Elect, to serve as Chair of the Audit and Finance Committee in 2007/08.

Update on Business Manager Position. Rosario Garza reported that Accountemps was contacted to help fill the MCLS Business Manager vacancy. As a result of that, Pamela Collins has been working as the MCLS Business Manager for 15 hours a week in a temp-to-hire position since June 4. Ms. Collins has an undergraduate degree in accounting from the University of Tennessee and an MBA in general management from California State University, Dominguez Hills.

New Contracts.

- a. *49-99 Cooperative Library System.* Rosario Garza reported that the proposals submitted by MCLS to provide administrative and fiscal agent services to the 49-99 Cooperative Library System in 2007/08 have been approved. Because the 49-99 system JPA specified the City of Stockton as the fiscal agent and the city no longer wished to provide the service, all participating jurisdictions in the 49-99 system agreed to dissolve the JPA that was in place and reform as a new organization. A Special Council meeting is being held on July 13 to discuss the transition.
- b. *Peninsula Library System.* Rosario Garza reported that MCLS responded to an RFQ to provide second level reference service to the Peninsula Library System (PLS). Second level reference service to PLS will be split between MCLS and the North Bay System with the two systems receiving every other question beginning July 2, 2007. It is expected that the workload increase will average one question per day.

Reports from ALA Conference. Those who attended the ALA Conference in Washington, D.C. felt the programs they attended were excellent, including well-attended

programs on use of open source software such as Drupal for the Ann Arbor District Library web site and the Georgia Pines Project based on the Evergreen open source ILS software. It was noted that use of open source software requires staff that are comfortable with programming. Programs on transforming the library were inspiring and thought-provoking.

Report from Executive Director. Rosario Garza reported that an agreement has been signed with CraftySpace for redesign of the MCLS web site and work on the project has begun. MCLS will be closing out the fiscal year at the end of the week.