

MCLS Executive Committee Meeting
October 25, 2007
Conference Call
Minutes

Participants: Kathy Gould, PVP, Chair; Janet Sporleder, ARC; Robin Weed-Brown, DORA; Greg Shapton, POM; Greg Mullen, SAM

Also Present: Rosario Garza and Jeri Takeda, MCLS

Absent: Roger Possner, COV; Nancy Hunt-Coffey, GDL; Patricia Sullivan, IRW; Fontayne Holmes/Pat Kiefer, LAPL; Jean Scully, RED; Carolyn Crain, SMAR; Gloria O'Donohoe, SAB/BUR

Kathy Gould called the meeting to order at approximately 10:05 a.m.

1. **Public Forum.** There were no guests or members of the public who wished to address the committee.
2. **Approval of Minutes.** It was MSP (Shapton, Sporleder) to approve the minutes of the September 27, 2007 Executive Committee meeting as distributed.
3. **MCLS Executive Director Performance Evaluation.** Kathy Gould reported that the agreement with Executive Director Rosario Garza states that Ms. Garza's compensation is subject to an annual review; her anniversary date is in November. The committee then discussed the process for a performance review. Kathy Gould reported that Ms. Garza prepared a six-month self-evaluation with proposed goals that was accepted by the Executive Committee in May. The committee asked Ms. Garza to update the self-evaluation with progress on goals, including any changes that have occurred, and to submit new goals for the next 12 months. This will be considered in closed session at the next scheduled Executive Committee meeting, along with a salary review, for recommendation to the Administrative Council.
4. **Other.** Rosario Garza reported that she has been asked by Monique LeConge, incoming President of CLA, to serve on the CLA Organization and Bylaws Committee as a three-year commitment. While most of the work will be done by e-mail or conference call, participation on the committee may require more time than usual because CLA is beginning the process of reorganizing. Before responding to Ms. LeConge, Ms. Garza requested input from the committee. Committee members felt that MCLS involvement and representation in CLA could be beneficial to MCLS, however Ms. Garza's possible increased workload from discussions regarding consolidation and other projects should also be considered. Participation on the committee would incur minimal costs currently not included in the budget. Committee members felt Ms. Garza would know

best whether or not she could accommodate the CLA committee responsibility and are willing to support whatever decision she chooses. Committee members acknowledged the invitation to serve on the committee as a compliment to Ms. Garza since she is new to the state, but also felt that she could provide a different perspective that could be beneficial to CLA. Ms. Garza will inform the committee of her decision.

4. **Adjournment.** There being no other business, the meeting was adjourned at 10:24 a.m.