

MCLS Executive Committee Meeting
November 29, 2007
Pacific Park Community Center and Branch Library
Glendale Public Library

Minutes

Present: Kathy Gould, PVP, Chair; Janet Sporleder, ARC; Patricia Sullivan, IRW; Jean Scully, RED; Greg Mullen, SAM

Absent: Roger Possner, COV; Robin Weed-Brown, DORA; Fontayne Holmes/Pat Kiefer, LAPL; Greg Shapton, POM; Carolyn Crain, SMAR; Gloria O'Donohoe, SAB/BUR

Also Present: Rosario Garza, Jeri Takeda, MCLS

Kathy Gould called the meeting to order at approximately 9:15 a.m.

1. **Public Forum.** There were no guests or members of the public who wished to address the committee.
2. **Approval of Minutes.** It was MSP (Sporleder, Mullen) to approve the minutes of the October 25, 2007 conference call meeting as distributed.
3. **Signers for Wire Transfer Agreement.** Rosario Garza, MCLS Executive Director, reported that the bank has requested updated signatures for the wire transfer agreement. She explained that up to five signatures may be entered on the form and the bank will telephone one or more of the names on the list to approve any transfer that is initiated. After some discussion, it was noted that the need for wire transfers has been rare. Committee members, in consultation with MCLS staff, decided that wire transfers were not needed and would not be continued. No action was taken.
4. **Closed Session.** Closed session was held to discuss the Executive Director's performance evaluation.
5. **Reconvene to Open Session.** Results from the closed session were to be reported at the Administrative Council meeting immediately following this meeting.
6. **Adjournment.** The meeting was adjourned at approximately 10 a.m.

Submitted by Jerilynn Takeda