

MCLS Administrative Council Meeting
July 26, 2007
Rio Hondo Golf Course Clubhouse
10627 Old River School Road
Downey 90241

AGENDA
(Revised)

10 a.m.

- 100. Opening
 - 110. Chairperson's Welcome – Kathy Gould
Chairperson introduces any guests or new members.
 - 120. Roll Call
Roll will be taken by a sign-in sheet.
- 200. Public Forum
Opportunity for any guest or member of the public to address the Council on any item of MCLS business.
- * 300. Consent Calendar
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
RECOMMENDED ACTION: Motion that Council approve the consent calendar included with the agenda.
- * 400. Adoption of the Agenda
RECOMMENDED ACTION: Motion that Council adopt the agenda for the meeting as distributed.
- 500. Unfinished Business
 - 510. 2006/07 Budget Review – Rosario Garza, Pamela Collins
 - 520. 2007/08 Budget Update – Rosario Garza, Pamela Collins
 - 530. New Contracts Update -- Rosario Garza
 - a. 49-99 Cooperative Library System
 - b. Peninsula Library System

- 540. MCLS Web Site Update – Rosario Garza
- 550. MCLS Staffing Update – Rosario Garza
- 560. MCLS Reference Update – Rosario Garza (*blue*)
- 570. LSTA Grants Update – Rosario Garza
- 580. FILL (From Interns to Library Leaders) Project Update
-- Pam Alger (*ivory*)
- 590. Training Update – Pam Alger (*tan*)
- 600. New Business
 - 610. 2007/08 Committee Rosters, Chairs, and Charges (*green*)
 - * 611. Ad Hoc Interlibrary Loan Policy and Procedure Manual Committee – Rosario Garza
DISCUSSION/POSSIBLE ACTION to form an Ad Hoc Committee to update the MCLS Interlibrary Loan Policy and Procedure Manual.
 - * 612. Approval of 2007/08 Committee Rosters, Chairs, and Charges – Kathy Gould
RECOMMENDED ACTION: Motion to approve 2007/08 committee rosters, chairs, and charges. Additional appointments may be made by the chair throughout the year.
 - * 620. Increase Capitalization Threshold – Rosario Garza, Pamela Collins
RECOMMENDED ACTION: Motion to increase the capitalization threshold from \$1,000 - \$5,000.
 - 630. CLA Conference, October 26-29, 2007, Long Beach
-- Paymaneh Maghsoudi, Pam Alger
 - * 640. Closed Session (*turquoise*)
(Pursuant to Government Code Section 54957.6)
Closed session with Executive Director re: compensation adjustments for MCLS employees.
 - 650. Reconvene to Open Session
 - 660. Other

“...that is, matters initiated in the present meeting.” Roberts Rules of Order, Revised, III, p. 21. Limited by Brown Act to discussion only.

700. Reports

710. Chair – Kathy Gould
Comments on MCLS and other library matters.

720. Executive Director – Rosario Garza
News of recent activities and events. Highlights of MCLS services and general library developments.

730. Roundtable
Council members report briefly on activities in their libraries.

800. Adjournment

* denotes possible action items

CONSENT CALENDAR

1. Approval of minutes of the May 24, 2007 Administrative Council meeting.
(*white*)