

MCLS Administrative Council Meeting
November 29, 2007
Pacific Community Center / Pacific Park Branch Library
Glendale Public Library
501 S. Pacific Ave.

Agenda

10 a.m.

- 100. Opening
 - 101. Chairperson's Welcome – Katherine Gould
Chairperson introduces any guests or new members.
 - 102. Roll Call
- 200. Public Forum
Opportunity for any guest or member of the public to address the Council on any item of MCLS business.
- * 300. Consent Calendar
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
RECOMMENDED ACTION: Motion that Council approve the items on the consent calendar included with the agenda.
- * 400. Adoption of Agenda
RECOMMENDED ACTION: Motion that Council adopt the agenda for the meeting as distributed.
- 500. New Business
 - 501. Financial Update – Pamela Collins, Rosario Garza
(green)
 - * 502. Audit and Finance Committee Report – Greg Mullen
Report and possible actions from November 27 conference call.
 - * 503. Approval of Travel for MCLS Executive Director
– Rosario Garza
RECOMMENDED ACTION: Motion to approve travel by Rosario Garza to:

- a. ALA Midwinter Meeting in Philadelphia, PA, January 11-14, 2008
 - b. PLA Annual Conference in Minneapolis, Minnesota, March 25-29, 2008
- 504. Other
 - “...that is, matters initiated in the present meeting.” Robert’s Rules of Order, Revised, III, p. 21. Limited by Brown Act to discussion only.
- * 600. Closed Session
 - Public Employee Performance Evaluation
 - Title: Executive Director
- 700. Unfinished Business
 - * 701. MCLS Investment Policy Clarification – Rosario Garza, Pamela Collins (*peach*)
 - RECOMMENDED ACTION:* Approval of Audit and Finance Committee recommendation to change wording in the Liquidity clause of the MCLS Investment Policy for clarification.
 - 702. FILL (From Interns to Library Leaders) Project Update – Pam Alger
 - 703. Training Update – Pam Alger (*tan*)
 - 704. Ask Now Project Update – Pam Alger (*buff*)
 - 705. Big Box Programming Grant Update – Pam Alger
 - 706. MCLS Web Site Update – Rosario Garza
 - 707. Consolidation Update – Rosario Garza
 - 708. Legislative Update – Kathy Gould
- 800. Reports
 - 810. Chairperson’s Report – Katherine Gould
 - Comments on MCLS and other library matters.
 - 820. Executive Director’s Report – Rosario Garza
 - Report on activities in MCLS.

830. Reference Center Supervisor's Report (*salmon*)
Written report on Reference Center activities by
Mike Germroth.

900. Roundtable

1000. Adjournment

* denotes possible action items

A tour will be available following the meeting.

Lunch buffet from the Sidewalk Café will also be available following the meeting.

CONSENT CALENDAR

1. Approval of the minutes of the September 27, 2007 MCLS Administrative Council Meeting as distributed. (*white*)
2. Approval of CLSA System Uniform Budget 2007/08 submitted to the California State Library. (*grey*)