

MCLS Administrative Council Meeting  
May 24, 2007  
Monterey Park Bruggemeyer Library  
318 S. Ramona Ave.

Agenda

10 a.m.

100. Opening

101. Chairperson's Welcome – Janet Sporleder  
Introduction of SAB members, guests, and new members.

102. Roll Call  
Roll will be taken by a sign-in sheet.

200. Public Forum

Opportunity for any guest or member of the public to address the Council on any item of MCLS business.

\* 300. Consent Calendar

All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.

\* 400. Adoption of the Agenda

*RECOMMENDED ACTION:* Motion to approve the agenda as distributed.

500. Unfinished Business

501. 2006/07 Financial Update -- Rosario Garza

\* 502. Approval of 2007/08 Budget – Rosario Garza  
*RECOMMENDED ACTION:* Motion to approve proposed budget for 2007/08.

\* 503. Approval of CLSA Plan of Service and Budget Documents  
2007/08 – Rosario Garza

- a. Review by System Advisory Board
  - b. *RECOMMENDED ACTION:* Motion to approve CLSA Plan of Service and Budget documents for submission to the California State Library.
- \* 504. Contracts with Santiago Library System – Rosario Garza  
*RECOMMENDED ACTION:* Approval of contracts to provide Administration, Reference, Fiscal Agent, and Delivery services for the Santiago Library System in 2007/08.
  - \* 505. Contracts with South State Cooperative Library System – Rosario Garza  
*RECOMMENDED ACTION:* Approval of contracts to provide Administration, Reference, Fiscal Agent, and Delivery services for the South State Cooperative Library System in 2007/08.
  - \* 506. Election of Officers for 2007/08  
The Nominating Committee has announced the following slate of officers for 2007/08:  
Chair: Kathy Gould, Palos Verdes  
Vice-Chair: Greg Mullen, Santa Monica
  - 507. Legislative Visits and Update
    - a. CLA Legislative Day, Sacramento
    - b. National Library Legislative Day, Washington, DC  
-- Janet Sporleder, Kathy Gould, Paymaneh Maghsoudi, Jean Scully, Rosario Garza
    - c. Legislative Update – Kathy Gould
  - 508. MCLS Reference Update – Rosario Garza
  - 509. FILL (From Interns to Library Leaders) Project Update – Pam Alger
  - 510. Training Update – Pam Alger
  - 600. New Business

- \* 601. Selection of 2007/08 Executive Committee Members
- \* 602. Combining the Audit and Finance Committees  
*RECOMMENDED ACTION:* Motion to approve a new Audit and Finance Committee as a standing Council committee, replacing the two individual committees.
- 603. Tri-System Meeting to Discuss Proposed Reference Model – Rosario Garza
- 604. RFP Responses
  - \* a. 49-99 System Administrative Services
  - \* b. 49-99 System Fiscal Services
  - \* c. Peninsula Library System Reference Services  
*RECOMMENDED ACTION:* Motion to approve provision of the above services if the proposals submitted are approved.
- \* 605. MCLS Web Site Proposals – Rosario Garza
- 606. MCLS Business Manager Resignation – Rosario Garza
- \* 607. Booth at League of California Cities Annual Conference, September 5-8, 2007, Sacramento – Rosario Garza
- 608. Other  
“...that is, matters initiated in the present meeting.” Robert’s Rules of Order, Revised, III, p. 21. Limited by Brown Act to discussion only.
- 700. Closed Session  
Public Employee Performance Evaluation – 6 month review  
Executive Director  
(Pursuant to Government Code 54957)  
*SAB members will convene in a separate room during the closed session.*
- 800. Reconvene to Open Session
- 900. Reports
  - 901. Chairperson – Janet Sporleder  
Comments on MCLS and other library matters.
  - 902. Executive Director – Rosario Garza  
News of recent activities and events. Highlights of MCLS services and general library developments.

903. System Advisory Board – Gloria O’Donohoe

904. Roundtable

1000. Presentation of Gavel to Outgoing Chair – Kathy Gould

1100. Adjournment

\* denotes possible action items

## CONSENT CALENDAR

1. Approval of minutes from the Council Meeting held on March 22, 2007 (*white*)
2. Approval of 2007/08 Administrative Council Meeting Schedule (*lavender*)
3. Approval of 2007/08 Executive Committee Meeting Schedule (*lilac*)
4. Approval of 2007/08 MCLS Holiday schedule (*orchid*)